



1 Worrall Drive, Wouldham Kent ME1 3GE
☎: 01634 861434 Email: office@wouldham.kent.sch.uk
Headteacher : Mrs Victoria Baldwin BSc (Hons) NPQH

Parent Forum Minutes

Date and time: Friday 19th July 2024 @ 2pm

Attendees:

Staff: Mrs Baldwin (Headteacher), Mrs Hardie (FLO), Mr Wyatt Hughes (Deputy Headteacher), Mrs Russell (Office Manager)

Parents: Mr Langton (Nightingale Class) Mrs Belcher (Starling Class), Ms Warman (Robin Class), Mrs Hill (Heron Class) Mrs Brind (Magpie Class), Mrs Burgess (Wagtail Class)

TOPIC	MINUTES
Introductions	Completed
Review minutes from previous meeting	<ul style="list-style-type: none">• Numbots has been updated. A few of the children are finding the time pressure of numbots too much. Apparently there is a countdown on the system – one parent thinks the number button might stop the countdown.• Bewl water photos have been shared with parents.

TOPIC	MINUTES
UPDATES	<ul style="list-style-type: none"> • We have previously asked for ideas on support groups that Mrs Hardie can run. One suggestion was a reading support group. Previously classes had been given bookmarks with questions for parents to ask. Mrs Baldwin will suggest providing book marks for all classes. Mrs Baldwin explained that we are moving over to Wandle which is a huge undertaking and very expensive. This will be rolled out over the next couple of years. A group for Year 5 parents to help them understand the process of applying for secondary schools might also be welcomed. • The PTA are keen to fundraise for any projects school might wish to request support for. • Reading sessions have been popular. • Swimming lessons are changing to Year 5 for half the year, Year 3 will follow from March. This is due to the fact that Year 3 children haven't got the stamina to swim the 25 metres that are required. We have taken advice from our chair of governors, who is a qualified swimming instructor who has suggested that Year 5 might be a better age to swim. • School will continue to share information on budget and costings to parents. • Mrs Baldwin said that a parent had mentioned that we were "getting rid of Nexus". This is not true. Nexus rent the space at Wouldham from KCC. We share the building and some resources and work collaboratively wherever possible but we are still separate schools. • Sports Day. Mrs Baldwin explained that the PE team had worked extremely hard to make sports day successful following issues last year where huge safeguarding issues occurred and some parents being unkind to other parents/children etc. The round robin events in the morning worked well and the children were really positive. Sadly the afternoon didn't work quite as well. There were over 1000 parents which was far more than we anticipated. We will reflect on this year's event and will definitely separate KS1 and KS2 and use a PA system. It was suggested that we ask for parent helpers to be Marshalls.

TOPIC	MINUTES
Class queries	<p>Q: Will Year 4 female pupils moving up to Year 5 been shown the toilets as a few will be needing to use sanitary bins etc. A: Yes this is part of the transition.</p> <p>Q: Will there be a parent meeting in preparation for the Year 5 trip. A: Yes, in term 1.</p> <p>Q: Year 5 are frustrated about being unable to find their lost items of uniform. A: Mrs Baldwin wanted parents to be reminded to name all items of uniform so items can be easily returned to owners.</p> <p>Q: One class say that children are not allowed water bottles on desks and aren't allowed to go to the toilet. A: Mrs Baldwin thinks this is probably children's perception. Water bottles are allowed and children know they have to use the toilet before going into class. We will double check with all classes regarding these issues.</p> <p>Q: Are Year 5 allowed phones/watches? A: No phones or smart watches are allowed in school. They must be switched off as children go through the gates and handed into class teachers. Ideally only children who walk home should bring a phone into school. No I watches or similar are permitted in school.</p>

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AOB	<p>Mrs Baldwin explained about the Tiger Troop scheme – which costs approx. £3600 for 6 weeks. Grants have been applied for to help with the costs of these. Children who have attended have benefitted in confidence/fitness/team building etc. If anyone knows of any grants available or companies who might support school please let us know.</p> <p>Thanks were given for the assemblies held this year which were enjoyed by parents. Mrs Baldwin explained that we plan to do more of these next academic year to include events such as Harvest which year groups will lead.</p> <p>Show N Share events in classroom should be more of an opportunity for children to show parents what they are really proud of. Items in books which the children feel are their best work. Parents should look at the Flying High lines in class as these show childrens best work across the year. Show N share is not a time to meet/discuss things with the teacher or to go through all the books. Mr Wyatt-Hughes suggested children use post it notes to show pieces of good work in books.</p> <p>School improvement information was shared. Points to highlight are our vastly improved curriculum leading to improved results this year and that our Early Years provision is excellent.</p> <p>We will continue to run the School Parliament next year as this is a valuable way to get children involved. We will also create well-being questionnaires for children to complete in September.</p> <p>Mrs Baldwin explained that she feels that with the PTA and Parent Forum there is now a really good school/parent relationship. School will re share the parent code of conduct in September.</p> <p>Good feedback has been received regarding school reports being emailed to parents.</p> <p>Brilliant feedback has been given on the transition events held this year.</p> <p>The Parent Forum will continue in September. School will send next date for meeting in due course. Parents can continue to support their class and we encourage classes who do not provide a parent forum member to nominate one. It is essential that each class has a represent them and their children.</p>

Agreed actions

ACTION	BY WHOM
Year 5 residential trip	School to book a parent meeting regarding the trip
Parents to name items of uniform	All parents please
Classes to be reminded about water bottles and toilet arrangements	Mrs Baldwin to speak to all teachers
Advise of next year's parent forum members	Classes to advise school office of class rep for next year.
Parent code of conduct to be shared in September	School to all parents

Date of next meeting: Term 1, tbc